

**Thomas Jefferson EMS Council, Inc.  
Board of Directors – July 12, 2006**

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**Members Present (per signature sheet at meeting):**

M. K. Allen	G. Nuckols	L. Bramble	W. Thompson
S. Mullinax	A. Snyder	J. Whiting	W. Crigler
B. Meadowcroft	B. Keene	S. White	S. Braithwaite

**Others:**

W. Evatt	D. Conrad	L. Johnson	D. Evatt
R. Bickley	B. Sojka	L. Jenkins	

**Recognition of Guests and Proxies:**

Ralph Bickley held proxy for Debra Bickley.

The meeting was called to order at 7:08 pm by Vice President Junior Thompson. A quorum was established and the meeting continued in formal session.

**Minutes:**

There were no minutes as a quorum was not established at the May meeting held just prior to the Regional EMS Awards Banquet.

**Treasurer's Report:**

Mary Kathryn presented the 2005-2006 Profit & Loss Budget Overview. We had several large expenditures with purchasing the Task Force truck and the new color copier. We spent higher on mileage reimbursement and fuel due in part to higher gas prices. Motion by Bill Keene and seconded by Bob Meadowcroft to approve the report as presented; motion passed with all in favor.

**President's Report:**

Junior reported that, according to his sources, the 4 For Life monies did not get put into the state's General Fund this budget cycle but that 1.4 million dollars was taken out of the RSAF funding. Linda Johnson reported that Mike Berg has told her that EMS funding has not been touched at all.

**Staff Reports:**

Executive Director:

Mary Kathryn reported that she and Linda Johnson had attended the Open Forum meeting hosted by OEMS for the Regional Council Feasibility Study. Mary Kathryn feels that the proposed study would be alright but she is not sure how the results of the study will impact our region. Mary Kathryn explained that the purpose of the study is to examine the feasibility of restructuring and standardizing the entire EMS regional council system statewide. Mary Kathryn will advise us as she receives news on the study which is scheduled for completion of a draft in July, which will then go to a task group for additional work. The final RFP will go out for bid in August if all goes as planned.

Mary Kathryn explained that our FY 06-07 Budget will need some changes as we have received less from OEMS than requested. Our contract with OEMS demands more but pays less with no real reason given for the funding cuts. Several other regional councils got full funding while others were cut. Bill Keene asked if it would be possible for us to

go to our elected government representatives and have them look into what is taking place with the OEMS budget process and suggested we draft a letter to our legislators concerning this. Audrey Snyder asked if we had gotten a poor evaluation from OEMS and Mary Kathryn explained that we have gotten no evaluation, good or bad. All localities, with the exception of Fluvanna and Madison which have not yet responded, have approved our funding requests. A motion by Bill Keen and seconded by Julia Whiting, to draft a letter to our representatives was passed with all in favor. The state/federal mileage standard is now 44.5 cents per mile. On motion by Garland and seconded by Audrey, the budget amendments were approved with all voting in favor.

Mary Kathryn explained that it is possible that non-salaried, volunteer members of our board may be required to file a disclosure form with the IRS or a conflict of interest statement may need to be adopted by our board. She presented a series of emails between Jim Chandler of the Tidewater council and Jonathan Young concerning the Virginia Conflicts of Interest statute. It appears that those board members affected would be covered through forms filed by their governing body, in the case of county representatives to our board.

The large 3 ring binders with the new Policies and Guidelines have been completed and distributed to each agency in the region. 350 of the field guides have come in from the printer and have been distributed with one given for each vehicle an agency operates for emergency response and each provider will receive a field guide when the printer completes the job. There were several formatting issues with the new field guides and replacement pages have been printed and arrived today.

#### Training Specialist:

Linda attended the Professional Development Committee meeting earlier today. Linda reported that there is a great deal of confusion ahead concerning testing at the state level with the new AHA CPR guidelines in place. Linda discussed the BLS accreditation pilot program and feels that it is not an issue that we will need to deal with anytime soon.

#### Program Coordinator:

Cookie reported that there will be an EMT class starting on August 14<sup>th</sup> in Mineral, one in Roseland beginning the 26<sup>th</sup> of August, one in Trevilians beginning on July 17<sup>th</sup>, and one in Scottsville beginning on the 28<sup>th</sup> of August. CARS will be starting two classes but neither Dayton nor John Burrus have presented a syllabus to OEMS or TJEMS.

#### Regional OMD:

Sabina reported that there was no OMD meeting this month and that anyone wanting NREMT-I information should contact Rita Krenz.

#### **New Business:**

Mary Kathryn presented the possibility of hiring a full time Training Specialist. Mary Kathryn explained that while Linda has been doing the job on a part time basis, she feels that the council needs a full time person. Mary Kathryn has asked Linda to take the position but Linda is not interested in coming back full time due to her other full time employment. Mary Kathryn reported that the agreement with Linda was made so that Linda could return should she not want to keep her full time position with the fire department and now that over a year has passed, the position needs to be filled on a full time basis. Linda stated that she does not understand why the position needs to be full time since the work is being done in an adequate manner. Garland reported that Donna Burns has spoken with him and Donna feels that the Executive Officers of the board should meet with Mary Kathryn to discuss this issue. Junior asked for two board

members to volunteer to join the Executive Officers and meet with Mary Kathryn for discussions. On motion by Garland, and seconded by Bill Keene, the board approved scheduling a meeting for this purpose. Lily Bramble and Bill Keene volunteered to attend the meeting and assist the Executive Officers. Bob Meadowcroft stated that the meeting needs to be held soon since hiring a person full time would involve changes to the budget. Mary Kathryn explained that the amended budget presented earlier had provisions for a full time Training Specialist salary. A meeting will be scheduled within the coming weeks and recommendations will be returned to the board during a special meeting to be called in August.

**Closing:**

There being no additional business to be conducted, the meeting was adjourned at 8:23 p.m.

Respectfully submitted,  
Donna S. Evatt  
Administrative Assistant  
TJEMS