

**Members Present (per signature sheet at meeting):**

R. Burdge	J. Pendolino
W. Cyrus	A. Snyder
R. Faber	J. Thomas
D. Feathers	W. Thompson
J. Feathers	J. Whiting
T. Goodrich	M. Berg
F. Huckstep	D. Burns

**Others:**

D. Conrad (Secretary)	L. Hawkins
A. Harrison	S. Johns
C. Napier	

Meeting called to order by D. Burns who introduced guests from Lifecare and the Blue Ridge Rescue Group.

**Election of New Members:**

There is a letter from Greene County appointing David Lawrence as their representative to the Board. Membership approved without dissent. David has already gone through the orientation with Mike.

**General:**

- Excused BOD members listed on attendance sheet.
- Guests—see above.
- Approval of meeting minutes without changes.

**Treasurer's Report:**

- Financial statements were handed out with the agenda.
- Audit performed as required in the by-laws with letter from accountant indicating his ability to certify the audit due to inadequate record keeping. Receipts are not available to verify the actual purchases. Current practices meet regular accounting guidelines. There are concerns regarding the fact that the letter should indicate that current practices have improved, and Mike Berg will ask the accountant to rephrase the letter.

**Executive Director:**

- Thanks to those who contacted their representatives regarding the \$4-for-Life issue. It still has to be signed by the speaker of the house before it goes to the governor's office for signature. The way it looks, the extra \$2 will be directed to terrorism for the first two years. After that, it will roll over to EMS.
- Friday 4:30 p.m. is the deadline for the Rescue Squad Assistance Fund Grant. Mike will go to the OEMS on Friday to deliver these grants. CISM has \$700 in funds available for CISM team. Mike contacted Carol Morrow at OEMS to find out how to access the funds. So far, we have met all the requirements, and we will pursue it further.
- Funding from Martha Jefferson Hospital regarding money for TJEMS. They are willing to offer us office space when it they build new facilities (years). They also want to donate six AED's to the community. At least one or two have received these and more in years to come. They also agreed to write a check to TJEMS in the amount of \$2500. Finally, their IT person is supposed to be contacting TJEMS regarding our equipment and possibly getting some of their used equipment. This will happen later.
- Albemarle County donated a 1995 Ford Taurus to TJEMS. We have the title at the TJEMS office. We are eligible for locality tags and we are also eligible to purchase fuel from the county.
- Fluvanna County is also going to donate a vehicle once approval is given by the Fluvanna County Board of Supervisors.
- Charlottesville Albemarle Rescue Squad is planning to donate one of their "Tahoes" for the Task Force.
- The Charlottesville Fire Department is requesting Q.A. Services from TJEMS beginning next year. We do not wish to be involved in any type of operational or administrative action on behalf of the fire department. We are willing to do QA.
- Mike is the vice-Chair of the Regional Directors Group, which meets quarterly.
- Mike is a member of the EMS-C Committee, as well.

**Training Specialist:**

- Skills Drills are scheduled for the month of March and require advance sign-up.
- Critical Response (4/27) brochures were held up in the mail. If you did not receive a brochure, go to the Pegasus website for a download.

**MCRC:**

- EMT-J's have approval of protocol change to reflect pocket guide protocols.
- Intubation paperwork has gone out for those needing a letter.

**Communications:**

- Garland not present.

**Operational Medical Director:**

- Nothing to report

**Regional OEMS Representative's Comments/Reports**

- No one present.

**Unfinished Business:****Regional Council Focus Group:**

- Looking at performance measures and funding initiatives. A meeting will be called to discuss monies.
- Spoke with "Kenny" regarding money for the upcoming contract, which begins July 1. The money for the next year will be an extension of this year's amount.
- Ambulance Restocking Agreement – neither hospital has finalized the agreement, but promised to have done so by the next regular meeting of the board in May.

**New Business:****Request from Martha Jefferson Hospital:**

- Problems with exhaust from rescue squads getting into the hospital ventilation system. Trucks are left running and fumes are a problem. Recommended we talk to a diesel mechanic regarding turning off trucks. Some squads have a policy to leave trucks running. Someone recommended an exhaust hose similar to those in the fire department, battery jumpers at hospital in case trucks won't start. Also look into parking trucks somewhere else after patient is out of truck.

Meeting adjourned at 2030 hours.

Next BOD Meeting April 10, 2002 for RSAF Grant Ranking.