

**Thomas Jefferson EMS Council, Inc.  
Board of Directors – September 14, 2005**

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**Members Present (per signature sheet at meeting):**

M. K. Allen	R. Bickley	S. Braithwaite, MD	C. Bramble
W. Crigler	M. Rogers	D. Racette	S. Wright
W. Thompson	B. Wood	B. Meadowcroft	

**Others:**

W. Evatt	D. Conrad	M. Conrad	L. Johnson
D. Evatt			

**Recognition of Guests and Proxies:**

Diana "Cookie" Conrad held proxy for Nadine Armstrong.

The meeting was called to order at 7:08 pm by President Donna Burns. Quorum was established and the meeting continued in formal session.

**Minutes:**

Cookie Conrad made several corrections to the July meeting minutes. Motion to approve by Junior Thompson and seconded by Ralph Bickley, the minutes were approved with corrections.

**Treasurer's Report:**

Donna reported that we are in much better shape than we were last year. She thanked Linda Johnson for doing such a good job.

**President's Report:**

Donna asked if everyone had gotten their Chempac video. Everyone should watch the video and make sure they are informed. UVa has loaned Mary Kathryn a training kit. Mary Kathryn explained some of what VDH is trying to accomplish and expressed that we need to formulate a plan with UVa.

**Staff Reports:**

Executive Director:

Mary Kathryn reported that both MJH and UVa are looking over a draft for the Drug Box Exchange/Revenue Recovery. Junior stated that UVa and MJH should both pass scrutiny but the hold up may be Medicare. Two RSAF grants were taken to Richmond this morning. Mary Kathryn will be taking her Maternity Leave soon. Cookie will take charge of the financial aspect of operations and Donna Burns and Donna Evatt will do all else. Direct Deposit is in effect for the Council staff. Mary Kathryn will be off for approximately four weeks and will work from home part time. A new computer has been purchased for the part-time training staff since the one they were using crashed.

Training Specialist:

Linda reported that CATEC has been a great class. A past CATEC student was killed recently in Scottsville. Steve Puckett is leaving OEMS to go to the Tide Water Regional Council and due to his resignation; no Instructor Pre-Tests will be done until further notice. 16 of 20 EMT-J students passed the last class and pre-tests are being given again this month for the upcoming

J course. There will be an Instructor Network meeting on October 8<sup>th</sup> at the TJEMS office. Skill Drills will be done in October.

Program Coordinator:

Cookie reported that there are 10 students in the Lake Monticello day class and 9 in the Louisa evening class. She will be starting a class in Madison in January. Maurie Conrad of Lake Monticello has requested another class preferably to be held during the day.

**Regional OMD:**

Donna reported that Dr. George Lindbeck is continuing to work on Protocol revisions and he will bring the revisions back to the OMD Committee for approval. AHA changes are not clear at this time.

**New Business:**

A meeting of the Task Force is scheduled to take place after the BOD meeting tonight. The Task Force has done a great job in the past and has received no money from the state. We have been requesting a trailer from the OEMS for 3 years and there is no word on the arrival date of the trailer. Last word was that the tongue of the trailer would not accommodate the generator and that was the latest hold up. Task Force training is scheduled for October. Donna intends to keep asking the state for funds for equipment for the Task Force.

A letter has been received from Winnie Penny (sp) trying to get names of persons interested in taking part in a work group to address hazard analysis for the state Emergency Plan. The meetings would take place during the day. Anyone interested in serving as an alternate to Donna please contact Mary Kathryn.

Cookie and Mary Kathryn went to a training class called Public Safety Volunteer Accommodations Summit. This summit is to be held annually and each agency should consider sending a representative.

**Closing:**

There being no additional business to be conducted, the meeting was adjourned at 8:01 p.m.

Respectfully submitted,  
Donna S. Evatt  
Administrative Assistant  
TJEMS