

**Thomas Jefferson EMS Council, Inc.  
Board of Directors – January 13, 2010**

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**Members Present (per signature sheet at meeting):**

S. Rea	D. Burns	S. Black	S. Braithwaite
L. Bramble	C. Byam	S. Elliott	W. Evatt
K. Greene	T. Hodge	T. Johnson	L. Johnson
S. Mullinax	G. Nuckols	T. Reid	H. Schaffer
C. Sheets	D. Mickelberry	W. Thompson	B. Wood
R. Kreps			

**Others:**

T. Smith	D. Evatt		

President Donna Burns called the meeting to order at 7:00 p.m.

**Approval of New Board Members:**

Motion by William Thompson, second by Garland Nuckols and with all voting in favor, Randy Kreps representing Lake Monticello and David Mickelberry representing Madison Rescue were accepted to membership.

**Recognition of Guests and Proxies:**

None

**Approval of Previous Meeting Minutes:**

Motion by Garland Nuckols, second by Curtis Sheets and with all voting in favor, the minutes from the October 2009 Board of Directors meeting were approved as presented.

**Treasurer's Report:**

The current Profit & Loss and Balance Sheet was distributed to all present. Motion by Garland Nuckols, second by Curtis Sheets and with all voting in favor, the Profit and Loss and Balance Sheets were approved as presented.

**Auditors' Report:**

The books were turned into Mr. Stott in July. Grant funds had to be claimed which caused a deficit of \$1901.60.

**President's Report:**

James MacDonald – TJEMS recognized St. Anne's contribution and the time that James dedicated to the consolidated test sites. A plaque will be made and presented to him. Greene Co. Schools is an option for the test sites but there is a fee of \$1500 for each site and 2 months notice. With at least 10 test sites a year and at that rate, TJEMS would end up losing money. It was mentioned by a board member that Louisa Schools may offer a space for free. This option will be looked into further and the board will be updated.

UVA Pillows and Belongings – According to patient satisfaction surveys, patients were unhappy with the pillows and how their belongings were handled. As a result, the hospital now has new non-disposable pillows that are more comfortable. The feedback is more positive than before. Also, there are green and pink belonging bags that members of rescue squads can use to put the patient's items in once they are at the hospital.

MJH Update – No one but the parents are allowed at the ambulance entrance. All others need to be directed to the entrance with the guard.

Phone exchange has changed. The first three numbers are now 654.

Ambulance Restocking Agreement – Needed when ambulance charges or bills for service. Agreement needs to be renewed every year.

Image Trends – Supposed to be operational January 19<sup>th</sup> but passwords have not been received as of yet. Winston Evatt with Mineral Rescue downloaded a demo and has been very impressed. The data is incredible and it has portable print. Users find it difficult at first but with time and more use it gets easier.

### **Staff Reports:**

Executive Director: Stephen Rea

Deliverables – The Continuity of Operations Plan was distributed to all present. No changes had been made. Motion by Garland Nuckols, second by Curtis Sheets and with all voting in favor, The Continuity of Operations Plan was approved as presented.

The Trauma Triage Plan was distributed to all present. The plan was sent to Tim Perkins asking if there were any suggestions. He recommended, on page 3, to add the Virginia code instead of just referencing it; the change was made. All board members voted in favor for the changes.

The Annual Report was distributed to all present. Motion by Garland Nuckols, second by William Thompson and with all voting in favor, The Annual Report was approved as presented.

The By Laws were distributed to all present. Several concerns were brought to the table with some feeling the By Laws needed revising. Steve Rea will ask the OEMS for an extension; a By Laws committee was formed to review them.

Communications – Since Fluvanna and Greene are still going through transitions with their radio system, it may not be the right time to do something about communications. Other board members feel that now is the best time to act and that larger projects will be more favorably looked at than smaller, individual ones. Steve will investigate this matter further.

ECG Transmission – Steve is still in the process of working on it.

RSAF Report – Both grants from the October meeting received funding. Greene's grant was reduced slightly but they still received funding.

Program Coordinator: Donna Evatt

CATEC – Started Monday, January 4<sup>th</sup> with 10 students. They will finish June 10<sup>th</sup> and test at the June consolidated test site.

Consolidated Test Site – First CTS went really well; Steve McNeer from the Office of EMS agreed. Plenty of patients, great evaluators and went much faster than expected. The only problem will be finding a new test site.

### **Governor's Advisory Board:**

The November meeting was heated due to personal conflicts. Many of the same topics from previous meetings were discussed but still no resolutions reached. There are still a number of chairs that have not been filled. Linda will not be attending the February meeting; Steve Rea will be her proxy.

**Regional OMD:**

Dr. Lindbeck was not in attendance

**New Business:**

Randy at Lake Monticello had asked about a Philips Contract and it was confirmed by Tim Perkins at the Office of EMS that there is still one.

The Virginia General Assembly will be convening soon; Steve Rea and William Thompson will be attending.

Two new committees were formed: Linda Johnson, Winston Evatt, Tammy Johnson and Lily Bramble make up the By Laws Committee. Bill Wood, Curtis Sheets, Linda Johnson and Winston Evatt make up the Nominating Committee.

**Closing:**

There being no additional business to be conducted, the meeting was adjourned at 8:06 p.m.