

**Thomas Jefferson EMS Council, Inc.
Board of Directors – July 8, 2009**

Members Present (per signature sheet at meeting):

C. Mullinax	B. Wood	G. Nuckols	B. Crigler
A Snyder	B. Keene	L. Bramble	T. Hodge
C. Sheets	O. Morris	T. Johnson	S. Braithwaite
B. Martin	S. Campagna	S. Elliott	D. Burns
S. Rea	W. Thompson		

Others:

H. Schaffer	D. Evatt	W. Evatt	T. Smith
T. Perkins			

President Donna Burns called the meeting to order at 7:03 p.m.

Recognition of Guests and Proxies:

Winston Evatt held proxy for LeVeta Pfaff and Tim Perkins was introduced as a guest.

Approval of Previous Meeting Minutes:

Motion by Garland Nuckols, second by Bill Wood and with all voting in favor, the minutes from the May 2009 Board of Directors meeting were approved as presented.

Treasurer's Report:

The current Profit & Loss and Balance Sheet were distributed to all present.

President's Report:

Tabitha Smith: Introduced as new Administrative Assistant

BLS Test Site: St. Anne's has asked to be removed from use as a test site. Hal Schaffer will check with Louisa Co. Schools and Olen Morris will check with Greene Co. Schools.

Drug Box Replacement: CSEMS has every agency put in \$50.00 to replace broken drug boxes for region. We can start with 50.00 per agency and see if we will need more. Tim Perkins thinks it may be wise to submit a request for a grant.

Bill Keene's Concerns: Length of new EMT class – the longer it is the fewer people willing to sign up. The curriculum has been adopted nationally and by VA as well. A committee in Richmond was looking at "due regard" issues with lights and siren transports. No changes have been made in the State Regulations. Combitube vs. King – Nelson will continue to use the combitube per OMD.

Staff Reports:

Executive Director – Stephen Rea

OEMS Contract Deliverables:

Diversion Plan - No changes have been made. Donna Burns reported that MJH and UVA are looking at doing away with diversions.

Regional Protocols - Have been updated. Full size and pocket size books are available. Motion by Bill Keene, second by Winston Evatt and with all voting in favor, the Regional Protocol books were approved.

Request to dispose of vehicle - Steve Rea would like to dispose of the Taurus, due to condition, back to Albemarle Co. Motion by Garland Nukols, second by Bill Keene and with all voting in favor, the request to dispose of the Taurus was approved.

Personnel Manual Changes - Holidays for part time staff. Motion by Garland Nukols, second by Bill Wood and with all voting in favor, the personnel manual changes were approved.

Independent Contractor Agreement - CTS Staff will bring contracts back in September after revisions.

Committee Members – Steve Rea would like for two new committee's to be created: Nomination and Plans & Policy. There were no volunteers and the request was tabled.

Personnel Committee: W. Thompson, Bill Keene, Curtis Sheets

Finance Committee: Bill Wood, Bill Crigler

EMT- B Instructors – Requests have been made for EMT classes one being Madison. Steve Rea would like to hire two part time instructors to teach EMT classes with agencies being billed to cover costs. Curtis Sheets suggested Jared McNeal as a possible candidate for Nelson. Bobbie and Shiela are also possible options.

Letters to absentee BOD Members – Request made to send letters to those members that have not attended BOD meetings. Curtis Sheets felt that was not a good idea. Donna Burns would like to change the Bylaws that allow OMD's to be board members. It was suggested that "reminder letters" could be sent out instead, with no intent to kick members off.

Program Coordinator: Donna Evatt

CTS Fees – State wide, all regions. There is a \$50.00 charge for the first testing fee and \$25.00 charge for a retest.

Committee Reports – CISM, PI/TPI and Instructor Net.

Fit Testing – Donna Evatt has trained four people, two from Louisa and two from Fluvanna. Erica Randolph will train Greene, Albemarle, and Madison. Derik will train Wintergreen and Nelson.

BLS Training Specialist: Steve Rea

Skills Drill Results were given in a power point presentation. The turnout was acceptable, 66% of providers needed training on airway and/or protocols. Feedback needs to be given to the agencies.

New Business:

START Triage will be used on all MVC patients.

The OMD Committee is in the process of developing a system to triage in the event of a pandemic flu outbreak.

Closing:

There being no additional business to be conducted, the meeting was adjourned at 8:30 p.m.