



THOMAS JEFFERSON EMS COUNCIL, INC.

TJEMS Board of Directors Minutes

400 Martha Jefferson Drive, Suite 100, Charlottesville, VA 22911

In-Person and Zoom Meeting Option

September 14, 2022

Call to Order by President John Lye at 19:00 hours

In attendance:

R. John Lye, Lake Monticello, President
Hal Shaffer, Louisa Volunteer Rescue Squad
Kristin Hawk, Louisa County Fire and EMS
Debbie Smith, Fluvanna County
Hezedean Smith, Charlottesville Fire Department
RD "Peppy" Winchel, TJEMS
Melissa Meador, Greene County
Pete Davidson, CARS
Meade Whitaker, ACFR
Mike Riddle, Wintergreen
Dr. Debra Perina, OMD/UVA
Will McLaughlin, Louisa County
Noah Hillstrom, Madison County EMS

Guests:

Chris Vernovai, OEMS
Dara Wilson, TJEMS Administrative Assistant

Approval of Minutes:

Motion made by Meade Whitaker, seconded by Hal Shaffer, the motion to approve passed.

Recognition of Proxy Members and Guests:

Hal Shaffer to be ratified as the replacement for Lily Bramble (Holly Grove Rescue)
Hal Shaffer to be ratified as the replacement for Courtney Lambert (SMJH)
Motion to approve Meade Whitaker, seconded Mike Riddle, the motion to approve passed.

Announcements:

Introduction of Dara Wilson, new TJEMS Administrative Assistant
RSAF meeting on October 12, 2022
Congratulations to Kris Hawk; new Chief of Louisa County Fire and EMS



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Executive Director Report – Peppy Winchel

1. OEMS

- a. Workplan status and miscellaneous OEMS items
 - i. Chris Vernovai – workplans still in progress. Internal reviews are currently in progress and an additional three-month extension on current contract was issued. Bringing in all council directors on October 12, 2022 for a meeting to discuss and review all aspects of the workplans. There are outstanding questions for several councils; getting those answered within the next couple weeks.
 - ii. OEMS symposium registration is open. During the first two weeks of registration, the EMS officer class overfilled. OEMS will now be running two concurrent classes.
 - iii. Moving forward with Handtvey; meetings toward the end of this month.
 - iv. RSAF closes September 15, 2022; 4 agencies contacted TJEMS for guidance.
 - v. Luke Parker left OEMS; position has been filled by Mike Berg
 - vi. Southwest EMS recent Hybrid Office (existing hybrids – CSEMS, REMS, BREMS)
- b. Quarterly activities
 - i. Regional PI/TPI in review – identified several items; solidifying that now and we will review in October
 - ii. Stroke Plan in review
 - iii. CISM Program review on hold – CISM program is running as is, pushing for additional mental health and wellness programs

2. Personnel

- a. AmeriCorps VISTA – letter of intent was sent; feedback letter received. Director Winchel will be applying with a November 2, 2022 deadline.
- b. Alicia Hamm has been hired as the TJEMS planner; add her to your email distribution lists

3. Programs

- a. Training
 - i. VILT
 - 1. Issues with last VILT; well over 100 individuals signed up for the course; additional people attempted to join that night in addition to the ones registered. Issue with the Zoom account and we were unable to add on people. Director Winchel is working to resolve this issue to avoid a future occurrence. Stroke in September / Hospice on Nov 7 (postponed 1 week due to Halloween), MH/Stress FA on Dec 5 (postponed 1 week due to Thanksgiving)
 - ii. EMR



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1. TJEMS Training Project Coordinator, Denise Wall is working with Andrew Pullen (Fluvanna) regarding an EMR course this fall or next spring. If you have any fire departments looking for this training, forward their information to Director Winchel.
- iii. EMT
 1. Forward any scheduled EMT courses your agency may be sponsoring to Director Winchel.
- iv. AHA BLS
 1. TJEMS is hosting a course in September for the Southwest Virginia EMS Council to certify staff as CPR instructors.
- v. Chris Vernovai – regarding classes/trainings. A lot of classes are having a difficult time filling the student requirement; please share outside of your councils, let neighboring jurisdictions know as well.
- vi. CSEMS expo – Spring 23 – call for papers
- b. Mental Health/Wellness/CISM
 - i. Region 10/RRCBSB
 1. SPARC 5K walk on October 8, 2022; just north of Zions Crossroads. Information to follow from Director Winchel to share on social media.
 2. Responsible messages training on September 20, 2022. Information to follow from Director Winchel to distribute.
- c. Website and App
 - i. Dara Wilson is updating the website; send errors or suggestions to Director Winchel.
 - ii. App is currently available for Android phones and in the google play store; app is called “TJEMS Pocket Protocol.” No progress with Apple/Apple Store as of yet.
- d. Vulnerable Populations
 - i. Autistic response protocol – went through EMS physicians with no issues; moving forward with delivering training to CARS, Lake Monticello and possibly WARS. Training also being held at TJEMS on Friday, October 14, 21, and 28, 2022 5pm-9pm. Please let Director Winchel know if you will be attending. In the future, this training will open up to other public safety disciplines as we look to enhance this training through the region and beyond.
- e. Public Forums
 - i. Funding through Sentara grants; going through different tabling events. If you are aware of any public type forums, community events, etc., please forward the information to Director Winchel.

Treasurers Report - Pete Davidson

“Good financial health”; if anyone has any questions, please reach out directly to the Treasurer. Director Winchel advised of several unplanned item; he is in the process of establishing needs for TJEMS. Director Winchel also announced the sale of the Crown



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Vic in the amount of \$1,000; additionally, monies for the maintenance and insurance associated with the vehicle are no longer needed.

Old Business – John Lye
Nothing to report

New Business – John Lye
President Lye and Director Winchel discussed a possible cookout prior to the RSAF meeting in October. It was decided that the cookout will take place; RSVP information to follow soon.

Adjournment – Motion to adjourn made by Debbie Smith, seconded by Mike Riddle at 7:29pm

Respectfully submitted by Melissa Meador, Secretary.

DRAFT