



THOMAS JEFFERSON EMS COUNCIL, INC.

TJEMS Board of Directors Minutes

400 Martha Jefferson Drive, Suite 100, Charlottesville, VA 22911

In-Person and Zoom Meeting Option

November 9, 2022

Call to Order by President John Lye at 19:00 hours

In attendance:

R. John Lye, Lake Monticello, President
Hal Schaffer, Louisa Volunteer Rescue Squad
Debbie Smith, Fluvanna County
Melissa Meador, Greene County
Mike Riddle, Wintergreen
Will McLaughlin, Louisa County
Melanie Welcher, WARS

Guests:

Denise Wall, TJEMS Training Coordinator
Jon Howard, CARS

Approval of Minutes:

Motion made by Hal Schaffer, seconded by Mike Riddle, the motion to approve passed.

Recognition of Proxy Members and Guests:

Melissa Meador to be ratified as proxy for Noah Hillstrom (Madison County EMS)

Announcements: President Lye

Peppy is recovering from hip surgery; keep him in your thoughts.
Secretary position open / if interested, please contact him.
Audit will not take place tonight – not completed by the firm.
Denise Wall will present the Executive Director Report.



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Executive Director Report – Denise Wall

1. OEMS
 - a. Workplan status and miscellaneous OEMS items
 - i. Submitted waiting approval
 - ii. OEMS providing a FT on new work plan / 5% in staffing / 2% in general funds
 - b. Quarterly activities (Q2)
 - i. COOP
 - ii. Regional Policies and Bylaws
 - iii. PI/TPI schedule/topics – Alicia reaching out to agencies
 - iv. Position vacancies tabled until Jan meeting
 - c. Quarterly activities (Q3) – adjusting to get ahead of the quarter deliverables
 - i. Stroke Plan – on hold
 - ii. Trauma Plan – on hold
 - iii. Regional EMS and MCI Plan – do we want regional plans, or regional template?
 1. Plan – all agencies agree to approve/use
 2. Templates – all agencies complete independently, report plan to TJEMS for consolidation and report to OEMS
 - iv. BLS Psychomotor schedule (part of training plan)
2. Personnel
 - a. AmeriCorps VISTA – on hold
 - b. OEMS – personnel
 - i. Assigned to TJEMS – in progress
 - ii. Community Health – by the end of the calendar year, available for/focus on 2-3 regions
3. Programs
 - a. Training
 - i. VILT – working with OEMS (ACE and CHaTR) to identify virtual platform before purchasing Zoom Enterprise solution.
 1. Program going well / recent hospice presentation / very interactive.
 - ii. EMR – possible class in Fluvanna County starting in January
 - iii. EMT – possible class in Greene County
 - iv. AHA BLS
 1. TJEMS established as AHA Training Site (through Southwest EMS Council/AHA Training Center).
 2. 2 Faculty (Winchel, Wall) and 4 instructors (Winchel, Wall, Kershner, and Hurley) trained.
 3. 13 participants attended/successfully obtained cards
 - b. Mental Health/Wellness/CISM
 - i. Region 10/RRC SB



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1. SPARC 5K walk raised nearly \$15K for suicide prevention programs, TJEMS had table out with resources (stroke, volunteer/career opportunities, CISM info)
 - ii. Be sure your agencies personnel have MH messages during stressful holiday season. Remember, VILT on December 5 is regarding Mental Health Wellness.
 - c. Website and App
 - i. No report.
 - d. Vulnerable Populations
 - i. Autistic training – postponed from October to January due to low registration
 1. Offering 3 sessions on grounds (at least 1 on grounds), to get more UVA students (per grant requirements)
 2. CARS, LMVRS and possibly WARS – other training locations
 - e. Public Forums
 - i. Tabling – if you have/know of a community event, please contact Dara so TJEMS can get a table out
 - ii. Autism Summit – TJEMS/UVA to present caregivers of people with autism in December.
4. Events
- a. Symposium
 - b. GAB – November 17-18, 2022

Treasurers Report – Pete Davidson

No report as Mr. Davidson was not present.

Old Business – John Lye

Nothing to report.

New Business – John Lye

No new business to discuss.

Adjournment – Motion to adjourn made by Debbie Smith, seconded by Mike Riddle at 7:12pm

Respectfully submitted by Melissa Meador, Secretary.